

Library Policy - Hastings

Library Purpose

The Library's goals are to:

1. Provide quality collections , resources and services that support the educational and clinical needs of our patrons through our own collections and through collaborations with other institution
2. Facilitate and promote information literacy skills by instilling in our library constituents the knowledge, skills and attitudes needed to become lifelong learners and competent practitioners of evidence-based healthcare
3. Utilize current technologies to strengthen services and expand access
4. Provide the highest level of service to our patrons

Books

- A large number of books are available in the libraries online collections Access requires use of an individual's Bryan network username and password.
- Most print books will be located in the Lincoln location. Books in the circulating collection may be checked out for three weeks. Arrangements will be made to deliver any Lincoln location books to the Hastings location, as well as the return trip.

Books on the Course Reserve shelves do not circulate.

Journals

1. Most journals in the Library's collection are available online. Online journals are accessible through Library databases and the Online Catalog. Access requires use of an individual's Bryan network username and password.
2. Print journals in the Library are primarily an historic collection. Arrangements will be made to directly deliver any print articles, electronically, to students.

Reserve Materials

Course Reserves are materials (books, journal articles, audiovisuals) that faculty determine are required to supplement course content.

- Reserve Books are shelved in the Mary Lanning library. Books are intended to be used in the Library.
- E-Reserve journal articles are accessed through the course management system (Canvas) or through a link from the Library home page. Use of eReserves is password-protected, requiring an individual's Bryan network username and password to access the articles.

Responsibilities

Overdue items will be charged to a student if not returned within a specific period. Most items will be charged to students after 60 days overdue. Any item with a due date of one week or less will be charged after 14 days overdue. Emails will be sent notifying students of overdue materials, before being charged. All material must be returned by graduation or a block will be placed on your college account. Borrowers will be charged for any loss or damage occurring to Library material checked out in their name.